



अखिल भारतीय आयुर्विज्ञान संस्थान, गोरखपुर All India Institute of Medical Sciences, Gorakhpur

(स्वास्थ्य एवं परिवार कल्याण मंत्रालय भारत सरकार द्वारा स्थापित एक स्वायत्त निकाय)
(An autonomous organization under the Ministry of Health & Family Welfare, Govt. of India)

Quotation No.: AIIMS/GKP/COMP-6614/2026-27/2284

Date: 29/09/2026

Quotation Notice for Procurement of contingency items for extramural project at, AIIMS Gorakhpur

Quotations are invited from intending registered stockiest /Distributors/ Suppliers/ OEMs having GST and relevant documents for **Procurement of contingency items for extramural project at AIIMS, Gorakhpur**. The quotation should be dropped in the Quotation Box located at Ground Floor of **Administrative Block, Medical College Building, AIIMS, Gorakhpur, U.P. latest by 06/10/2026 till 16:00 pm**. Any quotation received through e-mail or after the last date will not be entertained.

Detail of the items: -

S. No.	Particulars	Qty
1	IEC (Poster Frame)	20
2	Memento (Medium)	25
3	Inch Tape	10
4	Register	100
5	Cobra File	100
6	Plastic Folder	100
7	Ball Pen (Black & Blue)	100
8	Gel Pen (Black & Blue)	100
9	Correction Tape	20
10	Carry Bag for Staff	10
11	Scissor (Medium)	2
12	Cello Tape (1 inch & ½ inch)	10
13	ID-Card Printing & Strap	10
14	Mannequins	5
15	Stapler (Medium)	5
16	Stapler (Large)	3
17	Double-Sided Tape	20
18	White Board Duster	2
19	Scale (Metal)	10
20	Punch Machine (Double Hole)	2
21	Spiral Diary	25
22	Paper Clip	10
23	Colourful Marker	4 Sets
24	Pen Holder	2
25	Highlighter (Colourful)	30
26	Glue	30
27	Pencil	30
28	Eraser	10
29	Stapler Pin (Medium & Large)	10



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Terms & Condition

1. Firm to mention Make/Brand name in their quotation along with price.
2. Prices should be clearly mentioned in the offer.
3. The sealed envelope should bear quotations number and the subject of quotation.
4. Supply should be made within 15 days from the date of purchase order.
5. Price should be inclusive of freight on road charges.
6. Quotation will be evaluated on total value basis.
7. Order will be placed to the L-1 vendor on total value basis.
8. Validity of the quotation should be 30 days from the date of opening and validity period should be clearly mentioned in the quotation.
9. Selected Supplier must have Valid License for supply the demand items.
10. Firm to submit documentary evidence in support of claim of GST at the time of submission of bills.
11. Following quotations will be summarily rejected:
 - I. Quotations not received in sealed envelope quotations without quotation enquiry number.
 - II. Quotations received without mentioning of Subject at the top of envelope
 - III. Quotations received without mentioning of Name of the firm on envelope
 - IV. Quotations without GSTIN Number, Quotations without Date.
 - V. Quotations without validity period. Quotations without mentioning of GST amount.
 - VI. Quotations without price quoted against each item
12. Short-life items (with a shelf-life period of 18 months or less) shall not have exceeded 5/6th of their total shelf life at the time of supply. For imported drugs, the shelf life at the time of supply shall not be less than 50%.
13. For items not covered under clause (1) above, the supplied stock shall not be older than one year from the date of manufacture at the time of supply.
14. If the supplied items are not utilized before the expiry date, the supplier shall undertake to replace them with fresh stock as and when required.
15. The supplier shall arrange for free replacement of any quantity that may deteriorate in potency, strength, or approach expiry (or has expired) before the expiry date marked on the labels.
16. The quotation should be submitted only during Working Days & Office hours i.e. Monday to Friday (9 AM to 5 PM) & Saturday (9 AM to 2 PM)
17. For any clarifications, kindly contact at email address: procurementcell@aiimsgorakhpur.edu.in.

S/d

Deputy Director (Admin)
AIIMS Gorakhpur

Copy to:

A. Website committee