



अखिल भारतीय आयुर्विज्ञान संस्थान, गोरखपुर
All India Institute of Medical Sciences, Gorakhpur

(स्वास्थ्य एवं परिवार कल्याण मंत्रालय भारत सरकार द्वारा स्थापित एक स्वायत्त निकाय)
(An autonomous organization under the Ministry of Health & Family Welfare, Govt. of India)

Quotation No.: Admn/Gen/2026-AIIMS.GKP/728

Dated: 30.05.2026

QUOTATION NOTICE FOR PROCUREMENT OF VARIOUS ITEMS -REG

Subject: Invitation of Quotations for procurement of various items.

Quotations are invited from intending registered Stockiest/Distributors/Suppliers/ OEMs/Service Providers having GST and relevant documents for purchase of below mentioned items **at AIIMS, Gorakhpur**. The quotation should be dropped in the Quotation Box located at Ground Floor of **Administrative Block, Medical College Building, AIIMS, Gorakhpur, U.P. latest by 7th June, 2026 till 4:00 pm**. Any quotation received through e-mail or after the last date will not be entertained.

2. List of Items:

S. No.	Particulars	Units
1	OT Slippers	50
2	Consent paper (20 set) printing	1000
3	Memento (Medium)	25
4	Memento (Small)	25
5	Inch Tape	10
6	A4 size paper (75 GSM)	25
7	Register (250 pages)	50
8	Cobra file	100
9	Plastic Folder	100
10	Gel Pen (Black & Blue)	50
11	Correction Tape	10
12	Pen drive (128 GB)	2
13	Cello Tape (1" & 1/2")	10
14	Fine Tip Permanent Marker	20
15	Paper Clip	5
16	Colourful Marker	2 sets
17	Pencil	30
18	Eraser	10
19	Sharpener	20
20	Stapler Pin (Medium & Large)	10
21	Scissor (Medium)	1

Terms & Condition for quotation submission:

1. Firm to mention Make/Brand name in their quotation along with price. Sample may be asked for evaluation before final placement of order.
2. Prices should be clearly mentioned in the offer.
3. The sealed envelope should bear quotations number and the subject of quotation.



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4. Supply should be made within 15 days from the date of purchase order.
5. Price should be inclusive of GST.
6. Contact number should be mentioned in the quotation.
7. Order will be placed to the L-1 vendor on total value basis.
8. Validity of the quotation should be 30 days from the date of opening and validity period should be clearly mentioned in the quotation.
9. Sample to be submitted as and when asked for.
10. Firm to submit documentary evidence in support of claim of GST at the time of submission of bills.
11. Following quotations will be summarily rejected:
 - Quotations not received in sealed envelope
 - Quotations without quotation enquiry number
 - Quotations received without mentioning of Subject at the top of envelope
 - Quotations received without mentioning of Name of the firm on envelope
 - Quotations without GSTIN Number.
 - Quotations without Date.
 - Quotations without validity period.
 - Quotations without mentioning of GST amount.
 - Quotations without price quoted against each item

12. For any clarifications, kindly contact at email address:
aoofficeaiimgkp@gmail.com.

sd/-
**Administrative officer
AIIMS Gorakhpur**

CC to:

1-Incharge, Website Committee, AIIMS GKP for uploading it on AIIMS, Gorakhpur website.