



अखिल भारतीय आयुर्विज्ञान संस्थान, गोरखपुर
All India Institute of Medical Sciences, Gorakhpur

(स्वास्थ्य एवं परिवार कल्याण मंत्रालय भारत सरकार द्वारा स्थापित एक स्वायत्त निकाय)
(An autonomous organization under the Ministry of Health & Family Welfare, Govt. of India)

Quotation No.: Admn/Gen/2025-AIIMS.GKP/3976

Dated: 20.03.2026

Quotation Notice For procurement various stationery items-reg

Subject: Invitation of Quotations for various stationery items.

Quotations are invited from intending registered Stockiest/Distributors/Suppliers/ OEMs/Service Providers having GST and relevant documents for purchase of below mentioned item **at AIIMS, Gorakhpur**. The quotation should be dropped in the Quotation Box located at Ground Floor of **Administrative Block, Medical College Building, AIIMS, Gorakhpur, U.P. latest by 30 March, 2026 till 4:00 pm**. Any quotation received through e-mail or after the last date will not be entertained.

2. Details of **Items:**

Sr. No.	Item Name	A/U	Required Quantity
1.	CALL BELL MANUAL	Pcs	30
2.	A4 SHEET PROTECTOR	Pcs	750
3.	REGISTER 192 PAGE	Pcs	150
4.	REGISTER 288 PAGE	Pcs	120
5.	REGISTER 480 PAGE	Pcs	150
6.	REGISTER 96 PAGE	Pcs	180

Terms & Condition for quotation submission:

1. Firm to mention Make/Brand name in their quotation along with price. Sample may be asked for evaluation before final placement of order.
2. Prices should be clearly mentioned in the offer.
3. The sealed envelope should bear quotations number and the subject of quotation.
4. Supply should be made within 15 days from the date of purchase order.
5. Price should be inclusive of GST.
6. Contact number should be mentioned in the quotation.
7. Order will be placed to the L-1 vendor on total value basis.
8. Validity of the quotation should be 30 days from the date of opening and validity period should be clearly mentioned in the quotation.

sd/-



अखिल भारतीय आयुर्विज्ञान संस्थान, गोरखपुर
All India Institute of Medical Sciences, Gorakhpur

(स्वास्थ्य एवं परिवार कल्याण मंत्रालय भारत सरकार द्वारा स्थापित एक स्वायत्त निकाय)
(An autonomous organization under the Ministry of Health & Family Welfare, Govt. of India)

9. Sample to be submitted as and when asked for.
10. Firm to submit documentary evidence in support of claim of GST at the time of submission of bills.
11. Following quotations will be summarily rejected:
 - a) Quotations not received in sealed envelope
 - b) Quotations without quotation enquiry number
 - c) Quotations received without mentioning of Subject at the top of envelope
 - d) Quotations received without mentioning of Name of the firm on envelope
 - e) Quotations without GSTIN Number.
 - f) Quotations without Date.
 - g) Quotations without validity period.
 - h) Quotations without mentioning of GST amount.
 - i) Quotations without price quoted against each item
12. For any clarifications, kindly contact at email address: aoofficeaiimgkp@gmail.com.

Administrative officer
AIIMS Gorakhpur

CC to:

1-Incharge, Website Committee, AIIMS GKP for uploading it on AIIMS, Gorakhpur website.