



## All India Institute of Medical Sciences, Gorakhpur

(An autonomous organization under the Ministry of Health & Family Welfare, Govt. of India)

Website: <https://aiimsgorakhpur.edu.in/>

### Recruitment of Extramural project staff on a purely temporary basis

**Subject:** Recruitment for the following posts on a purely temporary basis in Extramural Project

All India Institute of Medical Sciences, Gorakhpur intends to engage following non institutional human resource positions on **purely temporary basis** for its Project titled *“Establishing Population Representative Health and Demographic Surveillance System (HDSS) Site in Gorakhpur District, Uttar Pradesh, India”*.

**Principle Investigator:** Dr Anand Mohan Dixit, Professor & Head, Community & Family Medicine, AIIMS Gorakhpur

**Project Site:** Gorakhpur, Uttar Pradesh

**Nature of Work:** Project work include Data collection, obtain informed consent planning, conduct household surveys and interviews, record data accurately using standardized digital survey tools, implementation, establish review mechanism, coordination with the government and other stakeholders, explain the purpose of the survey using recruitment script and pamphlet, maintain confidentiality and ethical standards while handling sensitive information etc.

**Duration of Post:** 3 months, which may be decreased and increased depending on funding availability

**Mode of Selection:** Written and Walk in interview (Academic Block, AIIMS, Gorakhpur)

**Date of & Interview:** 22/4/25, 9.00 am (AIIMS, Gorakhpur)



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### Detailed Qualification and Job responsibility :

No	Position	Essential Qualification	Desirable Qualification	Number of Posts	Consolidated professional fee per month	Upper Age limit
1.	<b>Data Enumerator</b>	<p><b>Essential:</b></p> <p>12<sup>th</sup> std in science with diploma in MLT/DMLT or equivalent with three years of experience or</p> <p>Three years of graduation in science/ social science/ public health/ demography/ nursing / laboratory technique with</p> <p><b>Experience:</b></p> <ul style="list-style-type: none"><li>● Should be able to speak and understand the local language hindi spoken in the area.</li><li>● Basic knowledge of using data collection tools (like tablets or mobile apps) and understanding of data collection methods.</li><li>● Good communication skills, the ability to connect with people, cultural understanding, and problem-solving skills.</li></ul>	<ul style="list-style-type: none"><li>● A bachelor's degree in science/ social work/ education/ social science/Health science/ Public health, or a related field from a recognized University/Institution</li></ul>	<b>6</b>	Rs. 24,000.00 including field travel	40 years



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### General terms and conditions:

1. The number of posts may vary.
2. These positions are meant for temporary projects, for 3 months, which may be reduced or extended based on performance, funds availability from the funding agency and continuing requirement for the position.
3. Cut-off age limit will be as on the last date of application.
4. Engagement of the above advertised staff will depend on the availability of funds, functional requirements and approval of the competent authority. Therefore, we are not committed to fill up the advertised project human resource positions and the process is liable to be withdrawn / cancelled/ modified at any time.
5. The rates of the emoluments / stipend shown in the advertisement may vary according to the sanction of the funding agency of the project.
6. Qualification and experience should be in relevant field and from an institute of repute. Experience should have been gained after acquiring the minimum essential qualification.
7. Mere filling the essential qualification doesn't guarantee selection.
8. Persons already in regular time scale service under any government organization/ department are not eligible to apply.
9. No TA/ DA will be paid to attend the written examination/interview/personal discussion and candidates have to arrange transport/ accommodation themselves.
10. JHU and / AIIMS, Gorakhpur reserves rights to consider or reject any application / Candidature.
11. Submission of wrong or false information during the process of selection shall disqualify the candidature.
12. The persons engaged on Project Human Resource Positions shall not have any claim on a regular post in JHU or AIIMS, Gorakhpur or in any of its institutes or in any



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- other government organizations and their project term with breaks or without breaks in any or multiple projects will not confer any right for further assignment or transfer to any other project or appointment / absorption/ regularization of service in funding agency or in JHU or AIIMS, Gorakhpur.
13. Benefits of provident fund, pension scheme, leave travel concession, medical claim, staff quarters and other facilities applicable to the regular staff of JHU etc. are not admissible to the project human resource positions.
  14. AIIMS, Gorakhpur reserves the right to terminate the project human resource positions even during the agreed contract period without assigning any reason.
  15. Leaves shall be as per the AIIMS Gorakhpur policy for project human resource positions.
  16. Candidate must bring his/ her duly filled in application form in the prescribed format with a recent passport size colour photograph along with a detailed biodata / CV and all relevant documents; duly self- attested; in proof of his/ her educational qualifications [all certificates and marksheets from 10<sup>th</sup> standard onwards], working experience, age caste and photo id [ Aadhar card/ Indian passport/ PAN card] etc.
  17. JHU/AIIMS Gorakhpur reserves the right to cancel / modify the process at any time, at its discretion.
  18. The decision of the competent authority will be final and binding.
  19. Canvassing in any form will lead to disqualification.
  20. Corrigendum/ addendum/ further information; if any; in this respect of this advertisement will be published on our website only. **Thus, candidates are requested to regularly visit the institute website.**
  21. No benefit of provident fund, Leave Travel Concession, Medical Claim etc. will be considered, since the posts are purely temporary basis.



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### **General Instructions for Filling Application Form.**

1. Please read the following instructions carefully before filling up of offline application form for above mention posts.
2. Candidates are advised to fill up the form in the format provided.
3. Please note that all the columns of the application must be compulsorily filled up. In case of nil information for a particular column, 'N/A' is to be written. The form is to be filled up by the candidate himself / herself in Block Capitals with blue/black ball point pen. The



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form is to be filled up neatly without any overwriting. Use of corrective fluid (whitener) is not permitted. Column wise instructions are as under: -

- a) Name: Full name as written in Matriculation Certificate is to be written.
- b) Mother's Name: Mother's name as written in Matriculation Certificate is to be written.
- c) Father's Name: Father's name as written in Matriculation Certificate is to be written.
- d) Gender: Male / Female
- e) Present Address with Pin Code: Complete present address of the candidate with PIN code is to be written.
- f) Mobile No: Self mobile No.
- g) e-mail: Self Email address
- h) Date of Birth: Date of Birth as per Matriculation Certificate is to be written in DD/MM/YYYY format.
- i) Category: The category of the participant must be mentioned.
- j) Declaration: The candidate should carefully read and understand the declaration before signing.
- k) Signature of Applicant – The candidate should sign and put his/ her thumb impression in the specified areas in the application form.
- l) Place & Date – Place and date to be filled up at the time of filling up of application form.

**Place of Interview:** Academic Block, AIIMS, Gorakhpur

**Date of written examination and Interview:** 22 / 4 / 25

**Reporting Time:** 8.30 AM - 10.30 AM

**Documents verification Time:** 10.30 AM –11.30 AM

**Interview Time:** 11.30 AM onwards



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### **Documents Required to be produced in Original at the time of interview**

1. Filled application format
2. Photo Identity proof (Aadhar card/ Driving License/ Voter ID card/ PAN card/Passport) \*
3. Address proof\* (Aadhar card/ Driving License/ Voter ID card/ PAN Card/ Passport)
4. Proof of date of birth (10<sup>th</sup> Certificate/ Birth certificate) \*
5. Recent passport size photographs (two)
6. Category certificate. (for OBC candidates the certificate of non-creamy layer must be issued within last one year)
7. Relevant Marksheets and Certificates\*
  - a. 10<sup>th</sup> Marksheet & Certificate
  - b. 12<sup>th</sup> Marksheet & Certificate
  - c. Qualifying degree/ Certificate
8. Experience certificate clearly showing date of joining and date of reliving. \*

\*Along with one set self-attested photocopy of the documents

#### **Note:**

- 1. No TA/ DA will be provided to the candidates**
- 2. Candidate found not suitable in the document verification will not be allowed to appear the personal interview**
- 3. No photocopy facility is available at the institute. Candidate has to bring the photocopy of the required documents.**
4. Corrigendum/ addendum/ further information; if any; in this respect of this advertisement will be published on our website only. Thus, candidates are requested to regularly visit the institute website.



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### All India Institute of Medical Sciences, Gorakhpur

(Application for engagement of Project Human Resource Position, purely on temporary basis)

**Recruitment of Project staff under Extramural research project**

1. **Position applied for:** Data Enumerator
2. **Name of Project:** Establishing Population Representative Health and Demographic Surveillance System (HDSS) Site in Gorakhpur District, Uttar Pradesh, India
3. **Name in Block Letter:** \_\_\_\_\_  
[Surname] [First Name] [Middle Name]
4. **Mothers Name:** \_\_\_\_\_
5. **Fathers Name:** \_\_\_\_\_
6. **Address for Correspondence:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
7. **Permanent Address:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- Contact No:** \_\_\_\_\_
- Email ID:** \_\_\_\_\_
8. **Date of Birth (attach supporting document):** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Age: \_\_\_\_\_  
[DD] [MM] [YYYY] \*\* Years
9. **Category:** \_\_\_\_\_
10. **Marital Status (encircle the appropriate):** Married/ Unmarried/ Divorcee/ Widower/ Widow

latest passport  
Size  
Photograph





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### 11. Educational Qualification (Must be supported by relevant document, from 10<sup>th</sup> onwards)

Sl. No	Examination	Grade	Year of Passing	Board/ University	Specialization

### 12. Work Experience (Must be supported by relevant document)

Name of Employer/ Organization	Post	From date	To date	Reason for leaving

Total Experience gained after acquiring the minimum essential qualification

### 13. Details of another examination/certificate passed if any

Examination/Certificate Passed	Date of Passing	Valid till



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**14. Proficiency level in using data collection tools and other similar tools:** \_\_\_\_\_

(Proficient / Advanced/ Moderate/ Low/ Not aware)

**15. If selected, what period would you require to join** \_\_\_\_\_

### **Declaration:**

I hereby declare that the particulars furnished in this form by me are true to the best of my knowledge and belief. Furnishing of false information or suppression of facts will lead to disqualification and is likely to render the candidate unfit.

**Date:**

**Signature of the candidate**

**Place:**

**Name of the candidate:**