



अखिल भारतीय आयुर्विज्ञान संस्थान, गोरखपुर
All India Institute of Medical Sciences, Gorakhpur
(स्वास्थ्य एवं परिवार कल्याण मंत्रालय भारत सरकार द्वारा स्थापित एक स्वायत्त निकाय)
(An autonomous organization under the Ministry of Health & Family Welfare, Govt. of India)
Website: <http://www.aiimsgorakhpur.edu.in>

Ref No.: AIIMS/GKP/RECT/NON-FACULTY /2024-25/ 61

Date: 15th October 2024;

RECRUITMENT NOTICE

**SUBJECT: RECRUITMENT OF NON – FACULTY GROUP (A) POST ON DIRECT
RECRUITMENT / DEPUTATION BASIS AT AIIMS GORAKHPUR.**

All India Institute of Medical Sciences, Gorakhpur an Autonomous Institute of National Importance is one of the new AIIMS and apex healthcare institute being established by the Ministry of Health & Family Welfare, Government of India under the Pradhan Mantri Swasthya Suraksha Yojana (PMSSY) with the aim of correcting regional imbalance in quality tertiary level healthcare in the country and attaining self-sufficiency in graduate, postgraduate and higher medical education and training.

Offline applications from are invited for the following posts on **DIRECT RECRUITMENT / DEPUTATION BASIS FOR NON – FACULTY GROUP (A)** post at All India Institute of Medical Sciences, Gorakhpur (UP).

Sl. No.	Name of Post	Group	Level as per 7 th CPC	Category	No. of Posts
1.	Account Officer	A	Level 10 (Rs. 56,100- 1,77,500/-)	UR	01
Total					01

Note: -

1. The above vacancies is provisional and subject to variation. The Executive Director, AIIMS, Gorakhpur reserves the right to make any changes in the vacancies including reserved vacancies as per the Govt. of India Rules/Circulars and requirements or otherwise.
2. 4% of the total vacancies are horizontally reserved for PwBD (OH-OL and BL) candidates as per Ministry of Social Justice and Empowerment's notification number 16-15/2010-DD.III dated 29th July, 2013 and will be amended from time to time as applicable.
3. Reservation will be as per Government of India guidelines issued from time to time.
4. The cut-off date to determine the maximum age limit, essential qualification & experiences will be the last date of submission of application.
5. The period of experience wherever prescribed shall be counted after obtaining the prescribed qualification.

The Essential Qualification and Experience for the posts are as under: -

S. No.	Post	Qualification and experience	Upper age limit
01.	Account Officer	1. Direct Recruitment Essential: Graduate in Commerce with at list 55% in aggregate, Experience: Three (3) years experience in Supervisory capacity in Government Organization. Desirable: Chartered Accountant/Cost Accountant OR MBA (Finance)	21 to 35 Years
		2. On Deputation Basis Essential: Officer under Central/ State/UT /Government/ Universities / Statutory/Autonomous Bodies or Research and Development Organizations. i. Holding analogous posts on regular basis OR ii. With 2/3 years regular service in the relevant field in the grade pay of Rs. 4800/4600 respectively	Up to 56 Years

GENERAL CONDITIONS

1. All the posts carry usual allowances as admissible to Central Government Employees of similar status at AIIMS Gorakhpur, UP.
2. The initial period of deputation shall ordinarily be three years from the date of Appointment and the same will be regulated as per DOPT guidelines. Pay will be protected as per Govt. of India rules.
3. **Application Process:** - The aspiring applicants satisfying the eligibility criteria in all respect can submit their application only through **Offline** mode. Application is made available as **annexure-A** on AIIMS, Gorakhpur official website i.e. <http://www.aiimgorakhpur.edu.in>. The applications in respect of above said posts along-with other relevant information will be available on the date of advertisement on Employment News/ Rojgar Samachar.
4. **Last Date of submission of application: 30 days from the date of publication of advertisement in Employment News/Rojgar Samachar.**
5. The applicants applying advertisement should check their eligibility for the post applied for. They must be fulfilling eligibility criteria as on the closing date of applications failing which their application will be rejected.

6. The candidates have to send signed copy of Offline application form (**Annexure-A**) along with self-attested copies of certificates/documents in support of fulfilling the essential criteria as per **annexure B**. The Experience Certificate should clearly show the period of experience, duration of experience (“from” to “to”), Nature of experience (either teaching or research) etc. Candidates can only mention those teaching experiences which are recognized by MCI/Govt. of India.
7. In case of deputation basis, the Officers, who fulfill the above qualifications / Eligibility may submit their application through proper channel in prescribed proforma, available on institutes' website i.e., <https://www.aiimsgorakhpur.edu.in> to the **Recruitment Cell, Admin Block Medical College Building, All India Institute of Medical Sciences, Kunraghat, Gorakhpur (Uttar Pradesh) 273008** by **speed post / Registered post with A.D. The last date of receipt of application in AIIMS, Gorakhpur** will be 30 days from the date of publication of this advertisement in the employment News (next working day in case of any holiday on the last date of submission).
8. The envelope containing the application (s) should be superscripted "Application for the Post of **Account Officer on Deputation basis or Direct Recruitment Basis at AIIMS, Gorakhpur** " while forwarding their applications, it may be ensured that the particular of the candidates are verified and they fulfil the eligible conditions. Duly attested photocopies of their up-to-date Confidential Reports (at least for the latest 05 years) may also be enclosed with the applications. It may also be clearly stated that no vigilance / disciplinary proceedings are pending or contemplated against the candidates concerned. Application without vigilance clearance and C.R. Dossiers will not be considered.

Address for sending the hard copy of the offline application and relevant documents is as under: -

1. Pay Scale: -

1.	Account Officer	Level 10 of the pay matrix (Rs. 56100- 177500/-)
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2. No Objection Certificate: -

No objection Certificate from the present employer (in case of candidates working in Government/ Semi or Quasi Government, Government enterprises or Government funded autonomous institutions)

3. Maximumm Age Limit: -

- a. **Account Officer for Direct Recruitment:** - Not exceeding 35 (Thirty-Five) years as on the last date of the receipt of the online application i e. 30 days from the date of the publication of this advertisement in Employment News/Rojgar Samachar.
- b. **Account Officer for Deputation:** - Up to 56 years (Fifty six) years as on the last date of the receipt of the online application i e. 30 days from the date of the publication of this advertisement in Employment News/Rojgar Samachar.
1. Upper age limit shall be determined as on last date of submission of application.
 2. Age relaxation to other categories of the candidates will also be applicable as per the DoPT instructions.

3. The candidates are to satisfy all eligibility criteria before submission of application. They must possess the educational qualification and experience as recognized by the Govt. of India. Their candidature will be canceled at any stage if it is found that their educational qualification or experience is not recognized by the Govt. of India.

4. Decision of Screening test for the applicants may be taken by the competent Authority.

5. **Site of Interview:** Interview will be held at AIIMS Gorakhpur or any other place as decided by the Executive Director, AIIMS, Gorakhpur. No TA/DA will be paid for appearing in the interview.

6. APPLICATION FEES (only those who are applying on Direct Recruitment Basis)

a. The applicants are required to pay a non-refundable application fee of Rs. 1770/- (1500/- plus GST)

b. Persons with Disabilities – Fee Exempted

c. Female - Fee Exempted

The fee will be paid in the form of NEFT to the Recruitment Cell account as per details given below;

Details for NEFT/IMPS/ECS Payment: -

Fees has to be submitted in following account.

Account Holder Name: Recruitment Cell, AIIMS Gorakhpur

Bank Name: State Bank of India

Account Number: 42368584553

IFSC Code: SBIN0018457

Branch: Giridharganj, Gorakhpur-273008

d. Application fee once remitted shall not be refunded under any circumstances.

e. Applications without the prescribed fee would not be considered and summarily rejected.

7. The applicants already in Government service shall have to produce No Objection Certificate from their present employer at the time of Interview. The No Objection Certificate should clearly state that the candidate will be allowed to join if selected and not merely for appearing in the interview.

8. AIIMS, Gorakhpur decision is final:

The decision of the AIIMS, Gorakhpur in all matters related to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, conduct of examination (s), allotment of examination centers if any, selection and allotment of posts to selected candidates will be final and binding on the candidates and no enquiry / correspondence will be entertained in this regard.

9. Any corrigendum for revision of the advertisement or any other information regarding this recruitment will be posted on the official website of AIIMS, Gorakhpur only in due course. **Candidates are advised to visit our website regularly for updated information in this regard.**

OTHER INFORMATION FOR THE CANDIDATES

- i. All India Institute of Medical Sciences Gorakhpur is an autonomous body established under the Act of Parliament.
- ii. Service under the Institute is governed by that Act and the Rules & Regulations framed there under.
- iii. The Institute strives to have a workforce which reflects gender parity and women candidates are encouraged to apply.
- iv. All the posts carry usual allowances as admissible to Central Government Employees of similar status at AIIMS Gorakhpur, Uttar Pradesh.
- v. Probation period: The period of probation is two (2) years.
- vi. The applicants, who do not have requisite qualification up to the last date for submission of application, will not be considered and will be summarily rejected.
- vii. Incomplete application(s) will be summarily rejected. Applications received after the last date of submission of application will not be considered.
- viii. The period of experience wherever prescribed shall be counted after obtaining the prescribed educational qualification.
- ix. The candidates are likely to be posted at rural health and urban health centre or other centres attached with the Institute for the period to be decided by the Institute as applicable.
- x. AIIMS reserves the rights to increase or decrease the number of vacancies.
- xi. Canvassing of any kind will be a disqualification.
- xii. The candidate should not have been convicted by any Court of Law.
- xiii. In case any information given or declaration by the candidate is found to be false or if the candidate has willfully suppressed any material information relevant to this appointment, he/she will be liable to be removed from the service and any action taken as deemed fit by the Appointing Authority.
- xiv. The Competent Authority reserves the right of any amendment, cancellation and changes to this advertisement as a whole or in part without assigning any reason or giving notice.
- xv. The decision of the Competent Authority regarding interview, verification of documents and selection would be final and binding on all candidates. No representation/correspondence will be entertained in this regard.
- xvi. All disputes will be subject to jurisdiction of Court of Law at Gorakhpur (U.P.).

Clarification & Enquiries:

Mail to: recruitmentaiimgkp@gmail.com

Contact No.: +91-05512205575 (Only for Online Application Form Related Query)

9:00 AM to 5:00 PM on all days except on holidays & 9:00 AM to 1:00 PM on Saturdays

**Executive Director
AIIMS Gorakhpur**