



**THE CONSTITUTION  
OF  
STUDENTS ASSOCIATION**  
All India Institute of Medical Sciences  
(AIIMS) GORAKHPUR

# **THE CONSTITUTION OF STUDENTS ASSOCIATION All India Institute of Medical Sciences, AIIMS, Gorakhpur**

## **CONTENTS**

### **PART I NAME AND OBJECTIVES**

#### ARTICLES:

1. Name of the association.
2. Aims and objectives of the association.

### **PART II ORGANIZATIONAL STRUCTURE AND FUNCTIONING**

3. Structure of the organization.
4. The Governing Body.
5. The Executive Body.
6. The Committees.
7. The Extended Executive Body.
8. The Advisory Committee.
9. The powers and functions of various committees and authorities.

### **PART III FINANCE AND FUNDING PROCEDURES**

10. The Finances.
11. Annual Budget.
12. Funds.
13. Transfer of funds.
14. Maintenance and review of the financial records.

### **PART IV MEMBERSHIP, ELECTION, RESIGNATION, REMOVAL AND DISQUALIFICATION**

15. Membership of the AGSA.
16. Tenure.
17. Elections for the governing body executive body.
18. Handing over of charge.
19. Resignation of a member not belonging to governing body.
20. Resignation of a governing body member.
21. By-election for governing body.
22. Removal of a member not belonging to executive body governing body.
23. Removal of a governing body executive body member.

### **PART V MEETING PROCEDURES**

24. Frequency of governing body executive body meetings.

25. Meetings of a committee.
26. Procedure of governing body executive body meetings.
27. Meeting Requirements.

## **PART VI DISCIPLINARY MEASURES**

28. Penalty for unparliamentary language or behavior.
29. Penalty for a repeat offense.
30. Safeguard against violation of this Constitution.

## **PART VII MISCELLANEOUS**

31. Amendment of this Constitution.
32. Patron and interpretation of this Constitution.

## **SCHEDULES**

FIRST SCHEDULE-Powers and functions.

SECOND SCHEDULE-Oath and ceremonies

THIRD SCHEDULE-Amendment of the Constitution

FOURTH SCHEDULE-Motion of No Confidence

# **PART 1**

## **NAME AND OBJECTIVES**

### **Article 1. Name of the Association –**

The name of the association shall be “**AIIMS Gorakhpur Students Association (AGSA)**”

**Office Address:** As allocated by the Executive Director of AIIMS Gorakhpur

**Article 2. Aims and Objectives of the Association Association –** AGSA shall endeavor to foster a spirit of cooperation and comradeship among the members and to promote their collective and individual, academic, social, cultural, and literary activities.

**Note:**

- *This association will not be involved in any activity related to harassment or related to criticism of faculty members of AIIMS Gorakhpur AGSA also does not have the right to hold protests/demonstration against administration of AIIMS Gorakhpur , its director, faculty or any officer.*
- *This association will not be registered under any law of land including the Societies Registration Act. Being formed with the It is official permission from Standing Academic Committee and Institute Body of AIIMS Gorakhpur .*
- *The head of the institute reserves the right to dissolve the association without any prior notice at any given time without giving any reason.*
- *The association shall not harm institute Property in any manner whatsoever.*
- *The functioning of Association shall ensure that there is no breach of any law at any point of time.*
- *The AGSA shall ensure that their functioning does not violate any rules or regulation of the Institute.*

## **PART 2**

### **ORGANIZATIONAL STRUCTURE AND FUNCTIONING**

**Article 3. Structure of the Organization** - The organization is constituted of the Governing Body and the Executive Body.

**Article 4. The Governing Body** - The Governing Body shall comprise of Nine elected members (through voting)-

1. President, (3<sup>rd</sup> MBBS Part I)
2. Vice President, (3<sup>rd</sup> MBBS Part I) - 2 posts [one male and one female]
3. General Secretary, (3<sup>rd</sup> MBBS Part I)
4. Finance Secretary, (3<sup>rd</sup> MBBS Part I)
5. Joint General Secretary, (2<sup>nd</sup> MBBS) - 2 posts [one male and one female]
6. Joint Secretary (1<sup>st</sup> MBBS)-02 post (one male and one female)

**The tenure** of Governing Body will be 1 year from the assumption of Governing Body posts within AGSA.

**Article 5. The Executive Body** – Executive body shall comprise the Secretaries of the various committees [one male and one female post for each committee], total fourteen elected members (through voting) as follows:

1. Sports Secretary – 2 posts (one male and one female)

2. Socio-cultural **Secretary** – 2 posts (one male and one female)
3. Literary **Secretary** – 2 posts (one male and one female)
4. Web and IT **Secretary** – 2 posts (one male and one female)
5. Hostel and welfare **Secretary** – 2 posts (one male and one female)
6. Food and mess **Secretary** – 2 posts (one male and one female)
7. Alumni **Secretary** – 2 posts (one male and one female).

**Secretaries of various committees shall be elected from III MBBS Part 1 exclusively.**

The tenure of Executive Body will be 1 year from the assumption of Executive Body posts within AGSA.

**Article 6. The committees** – There shall be a total of seven committees in AGSA which are as follows-

1. Sports committee,
2. Socio-cultural committee,
3. Literary committee,
4. Web and IT committee,
5. Hostel and welfare committee,
6. Food and mess committee,
7. Alumni Committee.

**Article 7. The Extended Executive Body-** It shall comprise the Executive Body along with the class representatives of each batch (1 male and 1 female representative per batch, as mutually decided amongst the batches themselves).

**Article 8. Advisory committee-** It shall be constituted by the Chief Executive officer of AIIMS Gorakhpur as the Chief Patron of AGSA with the following:

- a. Dean (Student Affairs) Patron
- b. Dean (Academics) Patron

And regular members of Advisory Committee comprising of:

- a. Faculty Advisor for sports,
- b. Faculty Advisor for hostel affairs,
- c. Faculty Advisor for literary affairs,
- d. Faculty Advisor for cultural affairs,
- e. Faculty Advisor for food & mess affairs,
- f. Faculty Advisor for Web & IT affairs,
- g. Faculty Advisor for alumni network,
- h. Finance & Chief Accounts Officer (F&CAO),
- i. Faculty In-Charge Finance.

**Article 9. The Functions of Various Committees and Authorities-** The functions of the individual committees and the authorities therein are mentioned in the First Schedule,

**Special Provision:** Any member of an extended executive body and governing body cannot have more than one post.

# **PART 3**

## **FINANCE AND FUNDING PROCEDURES**

**Article 10. The Finances-** Finances of AGSA will be decided by the Governing Body and the Executive Body under supervision of Faculty In- Charge Finance.

**Article 11. Annual budget-** The Finance Secretary will submit the annual budget of the AGSA to the Chief Executive Officer of AIIMS Gorakhpur and the Advisory committee. It should include the balance amount at the start of the session, the expected amount to be received in that year through various sources, and all possible expenditures planned for the year.

**Sec (1)** The Finance Secretary must present a detailed statement of accounts once every three months to the Executive Body/Governing Body and present the same to the Advisory Committee and/or Chief Executive Officer once every six months.

**Article 12. Funds** Funds are defined as any monetary support received from any individual or authority by the AGSA for any functioning. Any funds received must be handed over to the finance Secretary who shall deposit them in the bank account of AGSA jointly operated by the president, general Secretary, and finance Secretary and the Dean (Student Affairs) and the Chief Executive Officer of the Institute.

• Source of funds shall be:

- 1) Membership fee
- 2) Allotted amount by the administration for extracurricular activities
- 3) Sponsorships for the annual fest of AIIMS Gorakhpur
- 4) Advertisements in the college magazine

Financial accountability will be maintained by AGSA by proper record keeping of both physical and electronic records.

• Separate records shall be maintained for collected funds and expenditures.

**Article 13. Transfer of funds** The method of transfer of funds from one authority to another shall be as follows-

**Sec (1)** it is the duty of individual society and club representatives to ensure that the finance Secretary has recorded the amount and appropriate receipt given.

**Sec (2)** it is the duty of the finance Secretary to collect the amount and record it with the purpose of collection.

**Sec (3)** unrecorded amount without a proper receipt cannot be claimed by an individual society or club.

**Article 14. Maintenance and Review of the Financial Records**

**Sec (1)** The Finance register must be properly maintained per transaction by the Finance Secretary and must be shown at every meeting for review by the Executive Body, Governing Body.

**Sec (2)** Record of Financial transactions must be maintained both in physical and electronic forms.

**Sec (3)** The Advisory Committee or the Director of AIIMS Gorakhpur may, at any point of time, ask for details of the financial records of AGSA for review. However, a 3-day prior notice must be given in such a case to the Finance **Secretary**.

**Sec (4)** In a period not exceeding 6 months, the Finance **Secretary** of AGSA shall publish details of the financial records (budget, expenditures, and balance) of that period publicly to all the regular members of AGSA. Dean (Student Affairs) and Executive Director. An internal financial audit of the same will be conducted by the Accounts **Section** under supervision of F&CAO.

#### **Article 15. Issue of Cheques**

**Sec (1)** Any expenditure done by AGSA will be after the approval of the concerned Faculty Advisor of the respective committee.

**Sec (2)** Cheque will be issued by the joint signature of three

- Finance **Secretary**
- President or General **Secretary**
- Executive Director or Dean (Student Affairs)

# **PART 4**

## **MEMBERSHIP, ELECTION, RESIGNATION, REMOVAL AND DISQUALIFICATION**

**Article 16. Membership of the AGSA** - All the students pursuing undergraduate courses (MBBS) in AIIMS Gorakhpur shall be members of AGSA. The responsibilities of the members are:

- a. To comply with the rules and regulations set by AGSA for the benefit of the students.
- b. To take care of the equipment maintained by AGSA and timely return of equipment.
- c. To report damage to the equipment, if any, after use. The damage would then be assessed and the needful is done by the respective society.
- d. Timely payment of membership fee of **100 rupees annually** to their respective class representative which is further submitted to the Finance **Secretary**.

**Article 17. Tenure** – The tenure of the Governing Body, the Executive Body is for not more than **one year** from the date of the election.

**Article 18. Election Procedure for the Governing Body Executive Body-**

**Sec. (1): All MBBS students** may participate in the Governing Body/Executive Body elections to elect

- President
- Vice President
- General Secretary
- Finance Secretary

*Only 1<sup>st</sup> and 2<sup>nd</sup> MBBS students shall vote for the post of Joint General Secretary.*

*Only 1<sup>st</sup> MBBS students shall vote for the post of Joint Secretary (1 MBBS).*

*All students (MBBS) shall vote for the posts of Secretaries of various committees under the Executive Body, both for male and female posts.*

**Sec (2):** Election shall be held at fixed and pre-decided time each year, preferably following the Fresher's event of the junior most MBBS batch.\*

**Sec (3):** An Election Committee (EC) formed by the Chief Executive Officer of AIIMS Gorakhpur shall receive the nominations for various posts. The EC shall preferably comprise of faculties only.



**Sec (4):** Voting shall be conducted using online voting method on a single day decided by the election committee. The portal for voting shall be designed by the IT department of AIIMS Gorakhpur . Voting shall be under the supervision of Faculty In-Charge IT &HIS.

**Sec (5):** Candidate for election shall be proposed and **Seconded** by two different individuals; with the signatures of the candidate, proposer and **Seconder** on the regular nomination paper. Format.As well as issuing of the nomination paper for elections shall be under the supervision of Dean (Student Affairs).

**Clause 1:** No member shall propose and **Second** more than one candidate for a given post.

**Clause 2:** Likewise, a candidate shall not propose or **Second** another candidate for any post.

Not less than 3 working days notice shall be given by the election commission for filing of the nomination papers for the various offices and after the announcement of Candidates, **1 day** shall be allowed for withdrawal. 2 days shall be allotted for scrutiny in which the eligibility of the candidates shall be checked.

***Eligibility criteria for nominations:***

- Candidates who have been suspended twice are ineligible for filing nominations.
- Candidates who have failed in four or more subjects in any Professional Exams are ineligible for filing nominations.
- Candidates who have been suspended once may file nominations with the approval of the Dean of Student Affairs and the Executive Director, after an affidavit for the same has been submitted by the candidate.

4 days shall be allotted for campaigning and canvassing for the candidates, which must include a Saturday and Sunday. Within this period, the college administration will arrange an assembly of the students in the permitted hours and permitted venue (preferably the Auditorium) by the Chief Executive Officer, where the nominated candidates shall address the students about his/her manifesto.

**Sec (6)** During canvassing and campaigning, sticking posters on the institute property or any other form of defacement is **strictly prohibited**. If any candidate is found doing so, he/she may be expelled from contesting elections upon approval of the Chief Executive Officer.

**Sec (7):** No candidate shall contest for elections in more than one office in the Governing body or the Executive body.

**Sec (8):** In case no candidate files nomination for any of the officers the newly elected Governing Body/Executive Committee shall nominate any regular member.

**Sec (9):** In case no candidate files nomination for the office of the President, Vice-President, General **Secretary** or to any other post the Governing Body/Executive Committee shall elect them from among the regular members.

**Sec (10):** In case of a tie for any office the remaining members of the newly elected Governing Body/Executive Committee shall elect one of the tied candidates for that post by vote.

**Sec (11):** The results of the elections shall be announced by the election commission **within 24 hours after the polling is over.**

**Sec (12):** Only those members of the Welfare Society who are not in arrears of their membership dues/subscription shall have the right to vote.

**Sec (13):** The venue of the elections shall be decided by the Director of AIIMS Gorakhpur , keeping in mind that it shall be easily accessible to all.

**Sec (14):** If the class representative wins in any election, he/she can assume the elected post only after resigning from the post of class representative.

**Article 19. Handing over of Charge –** The entire Governing Body and Executive Body shall resign en masse during the oath-taking ceremony, as mentioned in the Second Schedule, which shall be held within seven days of the declaration of the results of the election.

**Sec (1):** After the above general body meeting is over, the newly elected Executive Committee shall take charge from the previous committee.

**Clause 1:** Before handing over the position the ex- Finance **Secretary** is supposed to put before the Advisory Committee the additional expenditures incurred in his year of office that has not been passed in the budget year, and must get them passed.

**Clause 2:** In case if he fails, he will hand over the position to the new officer and await the newly elected Governing body and Executive committee's decision on the topic in association with the Advisory Committee.

**Clause 3:** The Advisory Committee has the power to form a 5- member special committee to investigate the excess expenditure incurred if any form of foul play is suspected, on recommendation of the Governing body & Executive Committee.

## **Article 20. Resignation of a member not belonging to Governing Body –**

**Sec. (1)** In case any member of the AGSA not belonging to Governing Body decides to resign from their post, they may do so only after 2 months from being elected, by giving notice to the General **Secretary** 2 weeks prior and subject to the approval of the President.

**Sec. (2)** The notice of resignation to the General **Secretary** must specify categorically the wish of resignation and the reason for doing so.

## **Article 21. Resignation of a governing body member –**

**Sec. (1)** In case a member of governing body decides to resign from their post, they may do so by only after 3 months from being elected, by giving notice to the President 2 weeks prior and subject to the approval of the President. For the resignation of the President, the notice shall be given to the Vice President.

**Sec. (2)** The notice of resignation to the President or VP, as applicable, shall specify categorically the wish of resignation and the reason for doing so.

**Article 22. By-election for governing body** -If two or more governing body members resign or have to vacate the post, then by- election shall take place for the vacant posts in which existing governing body executive body members shall be ineligible to contest.

**Article 23. Removal of a member not belonging to governing body/executive body-** Any member of the Committee except governing body/executive body members, may be removed by the President on advice of the GS. It is the function of GS to collect the grievances or to perceive the malfunctioning of a particular member as and when the need arises.

**Article 24. Removal of a governing body/executive body member-** The removal of any governing body executive body member shall be as per a vote of no confidence in accordance with the rules mentioned in the Fourth Schedule.

## **PART 5**

### **MEETING PROCEDURES**

**Article 25. Frequency of governing body executive body meetings** – A minimum of one meeting has to be held by the governing body/executive body per month and a period of more than 45 days shall ordinarily not pass between two meetings. However, an emergency meeting may be called upon by the President (in his absence the VP), as and when required.

**Article 26. Meetings of a Committee** -The Secretary of a committee has the right to call a meeting of their committee whenever he/she desires so or upon the advice of the governing body or the President. The Secretary shall preside over such meetings.

**Article 27. Procedure of governing body executive body meetings** – The VP shall decide the time, venue, and agenda and shall record the attendance and minutes of the meetings of executive body governing body. However, such meetings shall be presided over by the President. Only the President has the right to cancel such a meeting.

**Article 28. Meeting Requirements -In a meeting the following has to be seen:**

**Sec. (1)** A quorum of minimum of two-third members must be present for the meeting to proceed at any level, failing which the General Secretary may take action like imposing a penalty on members who did not attend two consecutive meetings without prior information.

**Sec. (2)** The agenda of and decisions taken in a meeting have to be duly notified to various concerned authorities.

**Article 29. Frequency of governing body, executive body, and advisory committee meeting** – A minimum of one meeting has to be held by the governing body/executive body with the advisory committee *every 6 months* and a period of more than 9 months shall ordinarily not pass between two meetings.

# **PART 6**

## **DISCIPLINARY MEASURES**

**Article 30. Penalty for Unparliamentary Language or Behavior** - The use of any unparliamentary language and behavior towards any member of the executive body during their tenure under AGSA shall be dealt with strictly. The individual(s) involved shall be warned and may be fined, which shall be forfeited to the bank account of AGSA, subject to ratification by the President. Non-payment of the fine within a stipulated time period as decided by the Finance Secretary would lead to striking of the student's name off the Enrollment Register of AGSA,

**Article 31. Penalty for repeat offense** - If after the warning there is a repeat of a similar incident, then the name of the involved individual(s) may be directly struck off the Enrollment Register of AGSA.

### **Article 32. Safeguard against Violation of this Constitution**

**Sec. (1)** If any authority of AGSA is found to be violating this Constitution, a no-confidence motion may be initiated by the governing body/executive body as applicable on this ground

**Sec. (2)** For the purpose of this article, violation of any provision of the standard of procedure of a Committee adopted under this Constitution shall also be construed as a violation of this Constitution and shall be dealt with as per the provisions mentioned in this article.

# **PART 7**

## **MISCELLANEOUS**

**Article 33. Amendment of this Constitution** - This Constitution may be amended by the Extended executive body and governing body, as applicable, as per the procedure laid in the **Third Schedule**.

### **Article 34. Patron and interpretation of the Constitution –**

**Sec. (1)** The Chief Executive Officer of the Institute shall be the Chief Patron of the Students Association AIIMS Gorakhpur and shall take necessary steps to ensure the proper functioning of the association and safeguarding of this Constitution and the SOPs developed by the individual committees of the association developed there under.

**Sec. (2)** Any dispute regarding the interpretation of the constitution shall be addressed by the Chief Executive Officer of AIIMS Gorakhpur and their decision shall be final and binding.

**Sec (3)** In case of conflict or consensus not being reached, the power of arbitration and overruling lies with the Chief Executive Officer and his/her decision shall be final and binding in such disputes.

### **Article 35. Student Advisors –**

**Sec. (1)** The interns/housemen shall aid in the decision making of the Student Association and may advise the governing body members in the process.

**Sec. (2)** The interns/housemen may also make any monetary contributions in the funding account of AGSA if they wish to do so.

## **PART 8**

### **INTER-COLLEGE FEST**

**Article 36.** The inter-college fest of AIIMS Gorakhpur shall be held annually at a suitable time of the year and will be hosted by 3<sup>rd</sup> MBBS Part I students.

**Article 37. Organizing Committee** – The organizing committee of may not necessarily have the same members as of governing body/executive body of AGSA. The organizing committee shall be mutually decided amongst the organizing batch themselves.

**Article 38.** The elected literary, sports and cultural committee heads shall function as the respective heads of for that particular year.

The faculty members for literary, cultural and sports will function as the advisors for the respective committees of for that particular year.

# **FIRST SCHEDULE**

## **POWERS AND FUNCTIONS**

### **Para 1. The powers and functions of the Governing Body:**

Clause (i) It shall act as the connecting link between the administration and the AGSA...

Clause (ii) It shall advise the President to appoint all the office bearers.

Clause (iii) It shall oversee the functioning of various committees.

Clause (iv) It may order any committee to perform a specific function.

Clause (v) It shall ensure the proper functioning and the coordination of various committees.

Clause (vi) If there is a dispute in the executive body, then it shall be managed by the governing body

Clause (vii) Decisions taken by the governing body and approved by the President are final and binding.

Clause (viii) It has the power to bring amendments to the Constitution, subject to provisions in the **Third Schedule**.

### **Para 2. The powers and functions of the PRESIDENT -**

Clause (1) They shall preside over all the executive body, governing body meetings of the association.

Clause (ii) In case of a tie, they shall have the power to cast an extra vote.

Clause (iii) They shall be the Chief Spokesperson of the association.

Clause (iv) They shall deliberate all the recommendations of the administration in the association meetings.

Clause (v) They may initiate the process of amendment of thin Constitution in accordance with provisions of the **Third Schedule**

Clause (vi) They may appoint a standing committee for any valid purpose at any time.

Clause (vii) The President shall be able to approach the Chief Executive Officer directly for any matter deemed necessary, an and when required.

### **Para 3. The powers and functions of the VICE PRESIDENT-**

Clause (i) They shall call the executive body-governing body meetings, and decide the time and venue as well as the agenda to be discussed. Furthermore, they shall record the minutes and attendance of the governing body executive body meetings. Clause (ii) They are the Chief Public Relations Officer of AGSA.

Clause (iii) In absence of the President, they shall be the acting President.

#### **Para 4. The powers and functions of the GENERAL SECRETARY –**

Clause (i) They are the de facto head of all Secretaries.

Clause (ii) They shall consult all members of the executive body before moving a decision or proposal.

Clause (iii) They are the Chief Supervisor of all Secretaries.

Clause (iv) It is their job to see into the implementation of various decisions of governing body.

Clause (v) They may advise the executive body to initiate disciplinary action against any member of the standing committee.

Clause (vi) They shall function as the Chief Election Officer for the subsequent general election of the association in case the Chief Election Officer is not appointed in the chosen election committee by the Director of AIIMS Gorakhpur .

Clause (vii) They shall take references from the Joint Secretary and Joint General Secretary.

#### **Para 5. The powers and functions of the Finance Secretary –**

Clause (i) They are the Chief Financial Advisor and Cashier of the AGSA

Clause (ii) They have to prepare the estimated budget for the year after consulting the Secretary of all committees.

Clause (iii) They are responsible for the maintenance and management of the bank account of AGSA.

Clause (iv) They shall release the funds after approval of governing body to the respective Secretary.

Clause (v) They shall present the account review on demand of the governing body in a particular meeting.

Clause (vi) They shall ensure proper utilization of funds by directing the Secretary and shall check the various receipts.

Clause (vii) They shall look into the matter of transfer of bank account to their successor within 7 days of the oath-taking ceremony.

#### **Para 6. The power of the Joint General Secretary-**

Clause (1) they shall take over the functions of the general Secretary in his absence.

Clause (2) they shall support and help the general Secretary in managing the governing body/executive body.

#### **Para 7. The powers and functions of the JOINT SECRETARY –**

Clause (i) They are the de facto representative of the students from their respective streams.

Clause (ii) They have to take approval of the GS before moving a decision or proposal.

Clause (iii) The GS shall act on their aid and advice on issues concerned to students of their respective streams.



## **Para 8. The powers and functions of various committees –**

### **Sub Para (1) The Cultural Committee.**

Clause (i) To organize and celebrate festivities and functions as deemed fit by the committee.

Clause (ii) To conduct all intra-college and inter-college cultural competitions, except in extraordinary circumstances.

Clause (iii) To coordinate with and help the administration in Annual Function.

Clause (iv) To conduct auditions and select the best candidates for various programs.

Clause (v) To carry out the enrollments in different Standing Committees under it and notify it to governing body.

### **Sub Para (2) The Food & Mess Committee.**

Clause (i) To look after the cleanliness and welfare of mess. Clause (ii) To maintain the quality of food.

Clause (iii) To periodically change the mess menu (within the bounds of the approved tender) and check for its implementation.

Clause (iv) To organize special lunches and dinners on important days and events as decided by the Association.

Clause (v) To assist the Mess Committee of the college in decisions taken by them.

Clause (vi) To maintain the complaint registers in both the messes and take steps to address the issues.

*The food & mess committee shall conduct meetings with the mess supervisor every 01 month to address all the issues that may arise regarding mess food quality.*

*The total number of members in each committee of the Executive Body should always be an odd number to avoid a tie in case of disagreements.*

### **Sub Para (3) The Hostel and Welfare Committee.**

Clause (i) To manage issues related to electricity, water, sanitation, **Security**, and other basic amenities.

Clause (ii) Maintenance of common rooms, Wi-Fi, TV and the other properties of the administration handed over to the students.

Clause (iii) To tackle various disputes in hostel and hostel premises, esp. those involving the hostel inmates, with or without formation of a hostel jury.

Clause (iv) To provide valuable inputs to the Chief Warden on various decisions taken by them.

### **Sub Para (4) The Web and IT Committee.**

Clause (i) To prepare and maintain AGSA web site and all other linked social networking sites.

Clause (ii) To update various notifications and decisions taken in meetings in the web site as well as notice board.

Clause (iii) To maintain student database.

Clause (iv) To assist every committee and governing body in matters related to Public Relations, IT Management and Academics.

Clause (v) At least one member has to be deputed in another committee whenever required, for detailed updates.

Clause (vi) To help other committees enroll new students and maintain database of all members.

Clause (vii) To manage the social media handles of AGSA and other college related events.

#### **Sub Para (6) The Literary Committee.**

Clause (i) To organize events like debate, group discussions, quiz, poetry, etc. of literary kind.

Clause (ii) To conduct a minimum of one inter and intra- college activity in one year, except in extraordinary circumstances.

Clause (iii) to prepare and publish the college annual magazine

#### **Sub Para (7) The Sports Committee.**

Clause (i) To conduct a minimum of two sports events, one inter and one intra-college in a year, except in extraordinary circumstances.

Clause (ii) Management and maintenance of sports & gym equipment, various prizes and their distribution.

Clause (iii) To ensure repairing of any sports/gym equipment that have been damaged and bring in new equipment as and when necessary

#### **Sub Para (8) The Alumni Committee.**

Clause (i) It will act to collect and maintain a network of all the AIIMS Gorakhpur alumni

### **Part 9. The powers and functions of ADVISORY COMMITTEE –**

It shall function to render necessary advice and suggestions to the concerned office bearers or the executive body/general body in performing their duties.

**Para 10. Special Provision** - Any function not mentioned here but mentioned in any other part of the constitution shall be deemed as a part of this Schedule.

# **SECOND SCHEDULE**

## **OATH AND CEREMONIES**

I,..... do swear in the name of God/solemnly affirm, that I shall bear true faith in the Constitution of AIIMS Gorakhpur Students Association; that I shall faithfully and conscientiously discharge my duties and exercise my power as the .....of AIIMS Gorakhpur Students Association for the well-being of the students of AIIMS Gorakhpur and development of the college and that I will do right to all manner of people in accordance with the Constitution without fear or favor, ill will or affection.

# **THIRD SCHEDULE**

## **AMENDMENT OF CONSTITUTION**

- Any proposed amendments of the constitution shall be submitted in writing to the General **Secretary** who shall put it to the Extended Executive body and governing body.
- It can come into effect when it is passed by a 2/3<sup>rd</sup> of the total members of governing body and the extended executive body.
- The majority would be decided by a show of hands. If not clear then ballot.

# **FOURTH SCHEDULE**

## **MOTION OF NO CONFIDENCE**

**Para 1.** It may be initiated against any member of governing body executive body with the support of at least 1/3<sup>rd</sup> members of the executive body & governing body OR at least 1/3 of all regular members of AGSA.

**Para 2.** It shall not be initiated before 3 months from the date of the election.

**Para 3.** A prior notice of 15 days shall be given to the concerned people before voting.

**Para 4.** A 2/3<sup>d</sup> majority of the total number of governing body /executive body members OR 2/3<sup>d</sup> majority of all regular members of AGSA is required to pass the resolution.

**Para 5.** If such a resolution is brought against the President, it shall be presided over by the Vice President. In all other cases, it shall be presided over by the President.