



आखिल भारतीय आयुर्विज्ञान संस्थान, गोरखपुर

All India Institute of Medical Sciences, Gorakhpur

(स्वास्थ्य एवं परिवार कल्याण मंत्रालय भारत सरकार द्वारा स्थापित एक स्वायत्त निकाय)
(An autonomous organization under the Ministry of Health & Family Welfare, Govt. of India)

Ref No: AIIMS/GKP/Admin./2024-25/1435

Date: 05.08.2024

ORDER

Subject: Committee to facilitate smooth functioning of 4th Meeting of Governing Body (GB) & 4th Meeting of Institute Body (IB) of AIIMS Gorakhpur to be held on 21.08.2024
-reg.

The following Faculties, Officers & Supporting Staffs are hereby nominated to assist and facilitate for smooth conduct of **4th Meeting of Governing Body (GB) & 4th Meeting of Institute Body (IB)** of AIIMS Gorakhpur to be held at **10:00 A.M. & 3:00 P.M.** respectively on **21.08.2024 (Wednesday)** in the **Board Room, Administrative Building, AIIMS Gorakhpur.**

Shri Arun Kumar Singh, Dy. Director (Admin.)			Chairman
1.	Dr. Subodh Kumar, Faculty (Admin.)	Supervision for smooth Management of Committee	Member Secretary
2.	Dr. Aroop Mohanty, OSD	Management of Arrangements in the Board Room	Member
3.	Dr. Mohan Raj PS, Deputy OSD	Preparation & Printing of Agenda Book of GB Meeting	Member
4.	Dr. Parul Singh, Deputy OSD	Preparation & Printing of Agenda Book of IB Meeting	Member
5.	Dr. T.S. Srinivas, Faculty Finance	Transport Schedule of Members & Payment of Honorarium	Member
6.	Dr. Subramaniam & Dr Shashikant Bhargav	Transport & Accommodation	Member
7.	Dr. Anil Gangwar	Food and Catering	Member
8.	Ms. Akanksha Pal	Assistance to ED in the Conduct of the Meetings	Member
9.	Ms. Aakansha Tripathi	Assistance to DDA in the Conduct of the Meetings	Member
10.	Mr. Avinash & Mr Santosh Soni	Photography, Flights Ticket Booking, Arrangement in the Board Room	Director Office
11.	Mr. Prashant, DEO	Assisting in reimbursement of TA/DA & Honorarium	Account Office
12.	Mr. Anand, TA, IT Cell	Technical Support in Board Room	I.T. Cell
13.	Mr. Harvilas	Assisting in Food & Catering	DDA Office

- Mr. Lalsahab, Mr. Ram Singh & Mr. Ravi (Director's Office) will provide multitasking support in the meeting.
- Arrangement has to be made for an official group photograph of GB/IB members in front of Admin Building.
- The Pre-Meeting of the Committee will be held on **6th August, 2024 (Tuesday)** in the Board Room, Administrative Building, at 5:00 P.M. under the Chairmanship of Executive Director.
- Honorarium will be paid as per official rules of AIIMS Gorakhpur.


Deputy Director (Admin.)
AIIMS Gorakhpur

Copy to:

- All Concerned
- OSD & PO to Executive Director, AIIMS Gorakhpur- For Information