

Invitation of quotation

For

One Time Complete Maintenance of the entire garden feature having as per Yard stick in the Garden area.

At

All India Institute of Medical Sciences, Gorakhpur

Inquiry No.: AIIMS/ADMN/2024/SE office/01

Inquiry Issue Date : 22.07.2024

Last Date of Submission : 01.08.2024 at 03:00 P M.



All India Institute of Medical Sciences, Gorakhpur

कुनरा घाट, गोरखपुर, उत्तर प्रदेश 273008
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Invitation of quotation for
One Time Complete Maintenance of the entire garden feature having as per Yard stick in the Garden area.

Sealed Quotations are hereby invited by the undersigned on behalf of the Executive Director, AIIMS Gorakhpur for **One Time Complete Maintenance of the entire garden feature having as per Yard stick in the Garden area** for the Institute as per terms & conditions mentioned below. The filled quotations along with all the required document must reach in the office of the undersigned on or before 01.08.2024 03.00 PM. The Envelope containing the quotation would please be sealed and super scribed as under:-

“QUOTATION FOR One Time Complete Maintenance of the entire garden feature having as per Yard stick in the Garden area AIIMS Gorakhpur AGAINST INQUIRY NO. AIIMS/ADMN/2024/SE office/01” DUE ON 01.08.2024 03.00 PM”

1. Terms & Conditions:

- A) The quotations received after this deadline & unsealed quotation shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible. The offer Submitted by Fax/Email shall not be considered and no correspondence will be entertained in this matter .
- B) Quotations must be in the enclosed prescribed Performa on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, in case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation. Quotation must be submitted in “**Central Dispatch Admin Office**” located in Administration Block of AIIMS, Gorakhpur .
- C) Rates must be quoted in Indian rupees and as per the format specified taxes extra if any must be written separately.
- D) Rates must be quoted FOR basis (including Freight charges, Insurance, etc)
- E) No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
- F) The rates quoted must be valid for minimum 60 days from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
- G) Becoming L1 will not be the role criteria for awarding of purchase/work order unless the rates are reasonable & justified.
- H) RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/agency.
- I) The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the quotation:
 - Firm shall be registered with the Government of Utter Pradesh / Central Government.
 - The firm shall have valid GST/Other taxes and IT PAN.
 - The firm should not be black listed by any Govt. Agency/Dept.

- J)** Quotations qualified by such vague and indefinite expressions such as “subject to prior confirmation”, “subject to immediate acceptance” etc. will be treated as vague offers and rejected accordingly. Any conditional quotation shall be rejected summarily .
- K)** Delivery Period – within 15 days with issuing the work order.
- L)** Liquidated Damage: - If the supplier fails to deliver the material and complete the work on or before the stipulated date, then a penalty at the rate of 0.5 % per week of the total order value shall be levied subject to maximum of 10% of the total order value.
- M)** Payment Terms: Payment will be only after satisfactorily delivery / commissioning of work and after inspection and confirmation by the AIIMS Gorakhpur.
- N)** Disputes: -In the event of any dispute or disagreement arising between the contractors and any other department of AIIMS Gorakhpur with regards to the interpretation of “Terms & Conditions” of this inquiry, the same shall be referred to the Executive Director, AIIMS Gorakhpur whose decision will be final and binding upon the contractor.
- O)** AIIMS, Gorakhpur reserves the right to increase or decrease quantity and / or amount of work. Decision of Quantity of material in the AIIMS, Gorakhpur will be final in this regard.
- P)** AIIMS, Gorakhpur reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the AIIMS, Gorakhpur will be final in this regard.

2. Special Terms & Conditions:

- A)** Bidder must quote the product as per specification provided in Annexure 1.
- B)** Catalog must be attached with quotation for technical evaluation.
- C)** The supplier may be asked to arranging demonstration of their equipment for which rates have been quoted, to the AIIMS Gorakhpur, if required. The expenditure incurred for demonstrating the items will be borne by the supplier.

Deputy Director (Admin.)

Encl.: Annexure 1 (Specification)
Annexure 2 (Format of price bid)

ALL INDIA INSTITUTE OF MEDICAL SCIENCES, GORAKHPUR				
NAME OF WORK: One Time Complete maintenance of the entire garden features having as per yard stick in the garden area				
SI. No	Activity	Unit	Estimated Qty (SQM)	Amount
1.	Complete maintenance of the entire garden features having as per yard stick in the garden area i.e. lawn trees, shrubs, herbs, edge, flower beds, foliages, creepers etc. including hoeing, weeding, pruning, replacement of plants, gap filling, watering, mowing of lawn, grass cutting by lawn mover and brush cutter, removal of garden waste, applying insecticide, pesticide & fertilizers (whenever required) top dressing of lawn with good earth and manure and maintenance of other garden related works as directed by office-in-charge (Cost of Good Earth, Manure, Fertilizer, Insecticide, Pesticide will be provided by the Department & lawn mover and brush cutter with fuel and other T & P material/articles shall be provided by the contractor.) and as per direction of officer in charge.	Sqm	100000.00	

[On the letterhead of firm]

ANNEXURE "2"
PRICE BIDFORM

To,

The Faculty Administration
AIIMS, Gorakhpur.

Dear Sir,

1. I/WeSubmitted the quotation for Enquiry No. "QUOTATION FOR **One Time Complete Maintenance of the entire garden feature having as per Yard stick in the Garden area** AT AIIMS AGAINST THE INQUIRY NO. **AIIMS/ADMN/2024/SE office/01**" DUE ON 01.08.2024 03.00 PM at AIIMS Gorakhpur".

2. I/We thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my quotation will be rejected out rightly.

3. I/We hereby offer to supply at the following rates.

SL NO.	Particular	SQM Estimated	Price/Unit Exclusive of GST (INR)	GST/	Price/ Unit Inclusive of GST (INR)	Total Cost Inclusive e of GST (INR)
				Other Taxes		
1	One Time Complete Maintenance of the entire garden feature having as per Yard stick in the Garden area	100000				

Note: -

1. The bidder must quote their quotation only in above said format on the letter of firm otherwise quotation will be REJECTED.

Date _____

Name) _____

Place _____

Name of Firm/Company/Agency _____

Bank Name :- _____

Bank Account No. :

IFSC Code :-

Branch Name : _____

Phone No.

Email: _____

(Signature of Authorized Person)
