

Invitation of quotation  
for  
Work of aluminium  
partition at IPD (East)  
ground floor

At

All India Institute of Medical Sciences, Gorakhpur

Inquiry No.:: AIIMS/GKP/Admn/Misc-13/43/2024-25/001

Inquiry Issue Date : 01.04.2024

Last Date of Submission : 08.04.2024 at 03:00 PM.



All India Institute of Medical Sciences, Gorakhpur

कु नराघाट गोरखपुर उ र देश - 273008

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Invitation of quotation for Aluminium Partition work at IPD (East)

Ground Floor, AIIMS Gorakhpur.

Sealed Quotations are hereby invited by the undersigned on behalf of the Executive Director, AIIMS Gorakhpur for Aluminium Partition work at IPD (East) Ground Floor for the Institute as per terms & conditions mentioned below. The filled quotations along with all the required document must reach in the office of the undersigned on or before 08.04.2024 03.00 PM. The Envelope containing the quotation would please be sealed and super scribed as under:-

“QUOTATION FOR for Aluminium Partition work at IPD (East)  
Ground Floor, AIIMS Gorakhpur AGAINST INQUIRY NO.  
AIIMS/GKP/ADMN/Misc-13/43/2024-25/001” DUE ON 08.04.2024  
03.00 PM”

1. Terms & Conditions:

- A) The quotations received after this deadline & unsealed quotation shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible. The offer Submitted by Fax/Email shall not be considered and no correspondence will be entertained in this matter.
- B) Quotations must be in the enclosed prescribed Performa on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, in case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation. Quotation must be submitted in “Central Dispatch Admin Office” located in Administration Block of AIIMS, Gorakhpur.
- C) Rates must be quoted in Indian rupees and as per the format specified taxes extra if any must be written separately.
- D) Rates must be quoted FOR basis (including Freight charges, Insurance, installation etc.)
- E) No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
- F) The rates quoted must be valid for minimum 60 days from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
- G) Becoming L1 will not be the role criteria for awarding of purchase order unless the rates are reasonable & justified.
- H) RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/agency.
- I) The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the quotation:
  - Firm shall be registered with the Government of Utter Pradesh / Central Government.
  - The firm shall have valid GST/Other taxes and IT PAN.
  - The firm should not be black listed by any Govt. Agency/Dept.

- J) Quotations qualified by such vague and indefinite expressions such as “subject to prior confirmation”, “subject to immediate acceptance” etc. will be treated as vague offers and rejected accordingly. Any conditional quotation shall be rejected summarily.
- K) Delivery Period – within 15 days with issuing the work order.
- L) Liquidated Damage: - If the supplier fails to deliver the material and complete the work on or before the stipulated date, then a penalty at the rate of 0.5 % per week of the total order value shall be levied subject to maximum of 10% of the total order value.
- M) Payment Terms: Payment will be only after satisfactorily delivery / commissioning of work and after inspection and confirmation by the AIIMS Gorakhpur.
- N) Disputes: -In the event of any dispute or disagreement arising between the contractors and any other department of AIIMS Gorakhpur with regards to the interpretation of “Terms & Conditions” of this inquiry, the same shall be referred to the Executive Director, AIIMS Gorakhpur whose decision will be final and binding upon the contractor.
- O) AIIMS, Gorakhpur reserves the right to increase or decrease quantity and / or amount of work. Decision of Quantity of material in the AIIMS, Gorakhpur will be final in this regard.
- P) AIIMS, Gorakhpur reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the AIIMS, Gorakhpur will be final in this regard.

2. Special Terms & Conditions:

- A) Bidder must quote the product as per specification provided in Annexure 1.
- B) Catalog must be attached with quotation for technical evaluation.
- C) The supplier may be asked to arranging demonstration of their equipment for which rates have been quoted, to the AIIMS Gorakhpur, if required. The expenditure incurred for demonstrating the items will be borne by the supplier.

Deputy Director (Admin.)

Encl.: Annexure 1 (Specification)  
Annexure 2 (Format of price bid)

Annexure 1

Aluminium Partition :- Providing and fixing Aluminium powder coated (RL8014) Partition, section 63X38, 45X73 included, 11mm thick practical board bottom, 5mm thick glass top, silicon, gasket.	983.63 Squar feet
Providing and fixing frosted glass films.	150.70 Square feet

*Note: - The supplier may be asked to arranging demonstration of their equipment for which rates have been quoted, to the AIIMS Gorakhpur, if required. The expenditure incurred for demonstrating the items will be borne by the supplier.*

[On the letterhead of firm]ANNEXURE "2"  
PRICE BIDFORM

To,  
The Faulty Administration  
AIIMS, Gorakhpur.

Dear Sir,

1. I/We ..... Submitted the quotation for Enquiry No. "QUOTATION FOR ALUMINIUM PARTITION WORK AT IPD (EAST) GROUND FLOOR AT AIIMS AGAINST THE INQUIRY NO. AIIMS/GKP/Admn/Misc-13/43/2023-24/001" DUE ON 08.04.2024 03.00 PM at AIIMS Gorakhpur".
2. I/We thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my quotation will be rejected out rightly.
3. I/We hereby offer to supply at the following rates.

SL NO.	Particular	Qty.	Quoted Make	Price/Unit Exclusive of GST (INR)	GST/	Price/ Unit Inclusive of GST (INR)	Total Cost Inclusive of GST (INR)	MRP
					Other Taxes			
1	Aluminium Partition :- Providing and fixing Aluminium powder coated (RL8014) Partition, section 63X38, 45X73 included, 11mm thick practical board bottom, 5mm thick glass top, silicon, gasket.	983.63 Square feet						
2	Providing and fixing frosted glass films.	150.70 Square feet						

Note:-

1. The Bidder must quote single Make.
2. The bidder must quote their quotation only in above said format on the letter of firm otherwise quotation will be REJECTED.
3. Catalog must be attached with quotation for technical evaluation.
4. The supplier may be asked to arranging demonstration of their equipment for which rates have been quoted, to the AIIMS Gorakhpur, if required. The expenditure incurred for demonstrating the items will be borne by the supplier.

Date \_\_\_\_\_

(Name) \_\_\_\_\_

Place \_\_\_\_\_

Name of Firm/Company/Agency \_\_\_\_\_

Bank Name:- \_\_\_\_\_

Bank Account No.: \_\_\_\_\_

IFSC Code:- \_\_\_\_\_

Branch Name: \_\_\_\_\_

\_\_\_\_\_ Phone

No. \_\_\_\_\_

Email: \_\_\_\_\_

(Signature of Authorized Person) \_\_\_\_\_

Seal