



अखिल भारतीय आयुर्विज्ञान संस्थान, गोरखपुर All India Institute of Medical Sciences, Gorakhpur

(स्वास्थ्य एवं परिवार कल्याण मंत्रालय भारत सरकार द्वारा स्थापित एक स्वायत्त निकाय)
(An autonomous organization under the Ministry of Health & Family Welfare, Govt. of India)

No: F.1-1/ACO/NPaper/2019-20/673

Dated: 20/01/2020

OFFICE MEMORANDUM

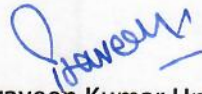
Subject: Reimbursement of Newspaper purchased/supplied to Officers at their residence-guidelines regarding.

In pursuance of the Ministry of Finance, Department of Expenditure's Order No. 25(12)/E. Coord-2019 dated 3rd April, 2018 on the above subject, the applicability of the provision of the said order has been considered by the competent Authority of the Institute and it has been decided that the provision contained in the aforesaid OM shall equally applicable to the employees of the Institute. Accordingly, it has been decided that the amount of reimbursement of newspaper purchased/supplied to Officers at their residence, as per their entitlement/level as per 7th CPC in accordance with aforesaid OM are as under:

S.No.	Level of Officers as per Pay matrix of 7 th Pay Commission	Reimbursement to be made per month (in ₹)
1.	Level -17	As per actual
2.	Level -15 to 16	₹1,100/-
3.	Level -14 & 14 A	₹ 850/-
4.	Level -8 to 13,13 A1 & 13 A2	₹ 500/-

A certificate as per the Annexure, to the effect that expenditure has been incurred on newspaper shall be provided by the officers on half-yearly basis to the Accounts Officer for reimbursement. This order will be effective from the date of issue of aforesaid MoF OM i e. 03.04.2018.

This issues with the approval of the Director AIIMS, Gorakhpur.


Maj.(Dr.) Praveen Kumar Upadhyay
Sr. Administrative Officer

Copy to:

1. PPS to Director, AIIMS, Gorakhpur
2. DDA AIIMS, Gorakhpur.
3. Registrar AIIMS Gorakhpur.
4. Financial Advisor, AIIMS, Gorakhpur
5. F&CAO, AIIMS, Gorakhpur.
6. Senior Administrative Officer.
7. Office Superintended Gorakhpur.
8. Accounts Officer, AIIMS Gorakhpur.
9. In-charge IT Cell for uploading the same on AIIMS, Website and circulation through webmail.



अखिल भारतीय आयुर्विज्ञान संस्थान, गोरखपुर All India Institute of Medical Sciences

कुनराघाट गोरखपुर उत्तर प्रदेश - 273008

Kunraghat, Gorakhpur, Uttar Pradesh 273008

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Annexure

(Statement to be furnished on half yearly basis to Accounts Branch)

Name of Applicant _____

Designation _____

Department _____

Pay Level & Basic Pay (Rs.) _____

Date of Joining _____

I certify that I have spent Rs. _____ towards purchases of newspaper(s) for the months of:-

i January to June, 20 ____

OR

ii July to December, 20 ____

I further declare that (i) the newspaper(s) in respect of which reimbursement is claimed is/are purchased by me. ii) the amount for which reimbursement is being claimed has actually been paid by me and has not/will not be claimed by any other source.

Date :

Signature : _____

Note: This certificate must be submitted within three months of completion of half yearly period i.e. upto September for claims of January to June and upto 15th March for claims of July to December of preceding year. Claims not submitted within stipulated time shall not be entertained. Original receipts for purchase/supply of newspapers need not to be attached with this claim form.